Dept: Dept. of MBA
AIT/IQAC/Audit/2018-19/1

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### Observations:

- 1. There was an observation on Proctor records, interaction methodology and what is the outcome of such system.
- 2. The methodology follows for Tutorials was noted. How has been the mode through which tutorials if followed; the outcome of such system; the benefits of having tutorials and what is the effect on the improvement and results of tutorials was noted.
- 3. Framing and developing CO-PO, either mapping and attainment, correlate those with the Overall objectives and end result of a particular course. Different methodology and approaches should be adopted for the attainment. And once the attainment is calculated, the department can look at identifying the GAP, and how can this gap be addressed and worked out.
- 4. The class notes, course work and all the necessary teaching material for the class distribution should be done. Notes to be enriched and can be prepared with various sources, viz-

Books, Journals, Newsletter, Reference manual, Annual Reports, Case notes, and the like.

### Suggestions:

- 1. While attendance register is marked for attendance of students, a remark at the end can be done, if the student is ironic absentee, and the reasons there off. The attendance sheet can also be part of corrective measures, and this can be put up on the notice board, with what are the corrective actions that can/ may be take.
- 2. Lab Records can be used to identify the best done experiment, and this can be highlighted by projecting it to all the students, the well done work, and how other students in the class/course can benchmark the outcome.
- 3. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.
- 4. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.

### **Institute Action:**

- 1. There can also be visits to other department, to know and understand any Best practices followed by other department and what can be benchmarked
- 2. Senior faculty, can act as Guide/ Mentor, and guide the faculty team in the process of academic excellence and what are the

way through which systems like- Proctoring; Assignments; Identifying Slow learners; what can be benchmarked from fast learners, etc, can be done. Can organise seminar / presentation for understanding the system and scope for improvement

3. Senior Faculty can act as Mentors, for educating and make understand the entire spirit of Academic Audit and the Academic requirements

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Head of the Department
Department of MBA
Acharya Institute of Technology
Soldevanahili, Bangalore-560 107

INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: Masier of Co. Inter Application M.B.A.

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## ACHARYA INST. UTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: MBA

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Name of the Department: MBA

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members



Name of the Department:

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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Name of the Department: M 1874

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Sl. Faculty Name No.	1 Prof. Sendhil 16 Kumar M	2 Prof. Mallika B K 16 M B H Fm 168	3 Prof. Mahak Balani	4 Prof. Bhanu Krishna V

NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members



### Dept: Computer Science and Engg AIT/IQAC/Audit/2018-19/1

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** All the faculty Audit was undertaken, discussion were held, debated on the areas of improvements and suggestions were worked out.

### Observations:

- 1. Framing and developing CO-PO, either mapping and attainment, correlate those with the Overall objectives and end result of a particular course. Different methodology and approaches should be adopted for the attainment. And once the attainment is calculated, the department can look at identifying the GAP, and how can this gap be addressed and worked out.
- 2. The class notes, course work and all the necessary teaching material for the class distribution should be done. Notes to be enriched and can be prepared with various sources, viz-Books, Journals, Newsletter, Reference manual, Annual Reports, Case notes, and the like.

### Suggestions:

1. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.

2. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.

### Institute Action:

- 1. Can organise seminar / presentation for understanding the system and scope for improvement
- 2. Senior Faculty can act as Mentors, for educating and make understand the entire spirit of Academic Audit and the Academic requirements

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## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: Computer Science & Engineering

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Faculty Name	Max. Marks	Dr. Prashanth C M	Dr. P V Kumar	Dr. Nagaveni V	Mrs. Varalakshmi B D	Mrs. Vani K S	Mr. Rajeev Bilagi	Mr. Vaishak Sundaresh	Mr. Dayanandlal N	Mr. Sunil G L	Mrs.Latharani	Mrs. Ancy Thomas	Mr. Karthik D	Mr. Prasanna Kr
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## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: Computer Science & Engineering

Faculty Name	lax. Marks	Mrs. Geetha N	Mrs. Prachi K	Ms. Soumiya Patil	Mrs. Shruthi H R	8 Ms. Nisha M P	Mrs. Sushmitha	Ms. Shruthika Rampure	Mr. Avinash Kumar	Mrs. Anupama
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Sr. 16-22; Faculty members joined in July 18. The audit report is reflecting the information furnished for the previous semider (2017-18, even

### Note:

- 1. Marking is 0(Below expectations), 1/2( Meets expectations)
- 2. Attendance register/s To follow college format and It should be signed by HOD at regular intervals
  - Personal time table It should be authenticated by HOD in the college format
    - 4. Assignment/s Question sheets and Yellow books to be verified
- 5. Mailing lesson plan- Proof for having mailed to the students should be submitted / produced
  - 6. Action taken Proof is necessary
    - 7. Tutorial Proof is necessary



Dept: Computer Science and Engg AIT/IQAC/Audit/2018-19/1

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** All the faculty Audit was undertaken, discussion were held, debated on the areas of improvements and suggestions were worked out.

### Observations:

- 1. Framing and developing CO-PO, either mapping and attainment, correlate those with the Overall objectives and end result of a particular course. Different methodology and approaches should be adopted for the attainment. And once the attainment is calculated, the department can look at identifying the GAP, and how can this gap be addressed and worked out.
- 2. The class notes, course work and all the necessary teaching material for the class distribution should be done. Notes to be enriched and can be prepared with various sources, viz-Books, Journals, Newsletter, Reference manual, Annual Reports, Case notes, and the like.

### Suggestions:

1. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.

2. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.

### Institute Action:

- 1. Can organise seminar / presentation for understanding the system and scope for improvement
- 2. Senior Faculty can act as Mentors, for educating and make understand the entire spirit of Academic Audit and the Academic requirements

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Dept: Electronic and Communication AIT/IQAC/Audit/ 2018-19 / 1

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### Observations:

- 1. No Specific observation, but wherever the parameters have got the value and observation of '1', to be further improvised, and get good scores
- 2. When an analysis is done, they need to revise for more clarity and also questions set.

### Suggestions:

- 1. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.
- 2. While attendance register is marked for attendance of students, a remark at the end can be done, if the student is ironic absentee, and the reasons there off. The attendance sheet can also be part of corrective measures, and this can be put up on the notice board, with what are the corrective actions that can/ may be take.

3. Slow learners need attention and an blue print as to what has to be done

### **Institute Action:**

- 1. There can also be visits to other department, to know and understand any Best practices followed by other department and what can be benchmarked
- 2. Senior faculty, can act as Guide/ Mentor, and guide the faculty team in the process of academic excellence and what are the way through which systems like- Proctoring; Assignments.

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HEAD OF THE DEPARTMENT

ACHARYA RESTITUTE OF TECHNOLOGY
Bangalov

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### ACHARYA INSTITUTE OF TECHNOLOGY, BENGALURU 560107

Name of the Department: Electorics & lemmunication

Audit Date: 18.9. 2018

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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Name of the Department: Ge ctroudes y Communication

Audit Date: 24.9. Ms

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Sl. Faculty Name No.	Myx.	Sayarawani	Mr.	Mrs. Negapushpa
SI. No.	5	8	•	2

NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

By 4 Head Dep of CAE



Name of the Department: Electronics 4 (enumuication

Audit Date: 24.9.18

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

Do. Parelant CM.
Projettor, Cett

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Name of the Department: Electronecs of Commiscation

Audit Date: 32.9.18

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

1) (R. & D. & C. (2)

Dr. Harshamk (M. )

Prof. 4 Head, 4 te

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Name of the Department:

Gledoonics & Commicetion

Audit Date: 249.18

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: Electronics & Communication

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Action taken on slow & fast learners	0.1	00	00	00	00	0.0	00	00	00	90	00	9.0	00	0.0	90
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Dept: ISE

AIT/IQAC/Audit/2018-19/2

Audit Report - Summary, Improvement and Further Plan of Action

Summary: The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### Observations:

- 1. The Yellow books and the assignment sheets should be verified. Any comments on the performance of the students in blue books, the comments have to be recorded, and the improvement areas to be noted.
- 2. Attendance register to follow the college format, and at regular intervals, it has to be varied and signed by the HOD.
- 3. Mailing the lesson plan to all the students, the proof and document of having taken the tutorials to be recorded.
- 4. The Personal time table of each faculty has to be recorded, and it should be authenticated by the HOD, and this should be in the college format.

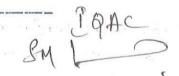
### Suggestions:

1. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.

- 2. While attendance register is marked for attendance of students, a remark at the end can be done, if the student is ironic absentee, and the reasons there off. The attendance sheet can also be part of corrective measures, and this can be put up on the notice board, with what are the corrective actions that can/ may be take.
- 3. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.
- 4. Lab Records can be used to identify the best done experiment, and this can be highlighted by projecting it to all the students, the well done work, and how other students in the class/course can benchmark the outcome.

### Institute Action:

- 1. There can also be visits to other department, to know and understand any Best practices followed by other department and what can be benchmarked
- Senior faculty, can act as Guide/ Mentor, and guide the faculty team in the process of academic excellence and what are the way through which systems like- Proctoring; Assignments;
- Identifying Slow learners; what can be benchmarked from fast learners, etc, can be done. Can organise seminar / presentation for understanding the system and scope for improvement
- 4. Senior Faculty can act as Mentors, for educating and make understand the entire spirit of Academic Audit and the Academic requirements





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S : satisfactory, SI : Scope to improve, NS: Not satisfactory

Signature of the internal auditor
HEAD OF THE DEPARTMENT
Mechatronics Engineering
OHARW WSTRIUTE OF TECHNOLOGY
Bengalure-10P



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9	Mr. ARUN K.H	17 PCD17 1	176535	5	S	C	4	Q	C	
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S : satisfactory, SI: Scope to improve, NS: Not satisfactory

Signature of the internal auditor

Mechatronics English ACHARYA INSTITUTE OF TELISION Bengaluru-107.



No.	∞	6
Ms B.CHAITRA Remarks	Mr. YOGESH.N.	Mr. HEMANTHA .T.D. Remarks
attainment Course of Previous Semester  M M 17 CS 24  15 CS 24	155562 176533	15cs43 15cs553
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S : satisfactory, SI: Scope to improve, NS: Not satisfactory

Signature of the internal auditor

Mechatronics Engineering ACHARYA INSTITUTE OF TECHNOLOGY Bengalura-107: HEAD OF THE DEPARTMENT

No. 10 Mrs	Rem	11 Mr.	Remarks	12 Ms.A	Remarks
racuity name Mrs. PRATHIBHA VANI P.M.	Remarks	Mr. CHAYAPATHI A R	arks	Ms.ARPITHA N.S	rks
attainment of Previous Semester	,	155563 155564		1505 44 1705 32	
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Signature of the internal auditor

Mechatronics Engineering ACHARYA INSTITUTE OF TECHNOLOGY Sengaluru-107, HEAD OF THE DEPARTMENT



No. Faculty Name No. Mrs.MITHUN.	Remarks	Mr.PRAK	Kemarks Mrs.AKSHATHA BALLAL Remarks
Faculty Name Mrs.MITHUNA H.R		Mr.PRAKASH B.METRE	ГАТНА
attainment of Previous Semester	7	17 SFC VS 18CPS 13	125 53 1505 S 17505 S
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Signature of the internal auditor

S : satisfactory, SI: Scope to improve, NS: Not satisfactory

Mechatronics Engineering ACHARYA INSTITUTE OF TECHNOLUGY Bengaluru-107. HEAD OF THE DEPARTIME

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# ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE -- 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: Information Science & Engineering

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Faculty Name	Ms B.CHAITRA	Mr. YOGESH .N.	Mr. HEMANTHA .T.D.	Mrs. PRATHIBHA VANI P.M.	Mr. CHAYAPATHI A R	Ms.ARPITHA N.S	Mrs.MITHUNA H.R	Mr.PRAKASH B.METRE	Mrs.AKSHATHA BALLAL	Mr.CHETHAN.M	Mr.Raushan Kashypa	Mrs.RANJITHA H.M
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Dept: Chemistry
AIT/IQAC/Audit/ 2018-19/ 3

Audit Report - Summary, Improvement and Further Plan of Action

Summary: The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### Observations:

1. No Specific observation, but wherever the parameters have got the value and observation of '1', to be further improvised, and get good scores

### Suggestions:

- 1. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.
- 2. While attendance register is marked for attendance of students, a remark at the end can be done, if the student is ironic absentee, and the reasons there off. The attendance sheet can also be part of corrective measures, and this can be put up on the notice board, with what are the corrective actions that can/ may be take.
- 3. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit

formalities, and this can be done through different methodology that may be followed.

### Institute Action:

- 1. There can also be visits to other department, to know and understand any Best practices followed by other department and what can be benchmarked
- 2. Senior faculty, can act as Guide/ Mentor, and guide the faculty team in the process of academic excellence and what are the way through which systems like- Proctoring; Assignments;

ACHARYA INSTITUTE OF TECHNOLOGY

Bangalore - 560090



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Name of the Department: Chemistry	Faculty Name			Dr.Harish M N K		Satish K		Dr.Brungesh K V		Dr.Muthu Kumar		Satish Kumar K B		Poornima G S		Shwetha R		Shashidhar S S	
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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

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Dept: Civil Engg AIT/IQAC/Audit/ 2018-19/

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### **Observations:**

- 1. Attendance register, Personal Time Table, should be followed as per the format; and all such documents have to be signed and verified by the HOD
- 2. All the lesson plan have to be mailed to all the students well in advance
- 3. Tutorials taken should be recorded and documented

### Suggestions:

- 1. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.
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- 2. There can also be visits to other department, to know and understand any Best practices followed by other department and what can be benchmarked

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Name of the Department: CIVIL ENGINEERING

Audit Date: 21, 22, 24, 25 Le

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Dept: Civil Engg AIT/IQAC/Audit/ 2018-19/ -

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

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# - 560107

Department: \_\_CIVILENGINEERING

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Dept: Civil Engg
AIT/IQAC/Audit/Reaudit/ 09-10-18

Audit Report - Summary, Improvement and Further Plan of Action

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## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: \_\_CIVILENGINEERING

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### Note:

Marking is 0(Below expectations), 1/2(Meets expectations)

- 1. Attendance register/s To follow college format and It should be signed by HOD at regular intervals
- 2. Personal time table It should be authenticated by HOD in the college format
- 3. Assignment/s Question sheets and Yellow books to be verified
- 4. Mailing lesson plan- Proof for having mailed to the students should be submitted / produced
- 5. Action taken Proof is necessary
- 6. Tutorial Proof is necessary

### Dept: Construction Technology and Management AIT/IQAC/Audit/2018-19/

Audit Report - Summary, Improvement and Further Plan of Action

Summary: All the faculty Audit was undertaken, discussion were held, debated on the areas of improvements and suggestions were worked out.

### Observations:

- 1. Well in advance, the notes, course work and all the necessary teaching material for the class distribution should be done. Notes to be enriched, can come from different sources—Books, Journals, Newsletter, Reference manual, Annual Reports, Case notes, and the like.
- 2. While looking at CO-PO, either mapping or attainment, correlate those with the Overall objectives of the course. The Macro level approach should be adopted for the attainment. And once the attainment is calculated, try looking at the GAP, and how can this gap be addressed.

### Suggestions:

- 1. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.
- 2. When there is the report of NS-Not Satisfactory, how this gap can be filled. There could be mentoring, coaching, and hand

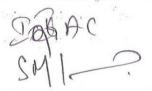


holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities.

- 3. While identifying the slow and fast learners, various factors need to be considered, viz: the background of the student, the nature of the subject, the toughness of the course/ subject/ modules. While some student may have advantage of good schooling and exposure, some may not. While various factors contribute for students academic outcome, discounting only one-two factor need to avoid.
- 4. While assignment are given, note can also be done, to focus on the creative and innovative way/ methodology followed/ to be followed. This helps in benchmarking and sets an example for all other students to follow.

### Institute Action:

- 1. Can organise workshop / presentation for understanding the system and scope for improvement
- Identifying Slow learners; what can be benchmarked from fast learners, etc, can be done. Can organise seminar / presentation for understanding the system and scope for improvement
- 3. Senior Faculty can act as Mentors, for educating and make understand the entire spirit of Academic Audit and the Academic requirements



## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: CONSTRUCTION TECHOLOGY & MANAGEMENT

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9dd Semyber: 2018-19

Name of the Department: CONSTRUCTION TECHNOLOGY & MANGEMENT

Andit Date: 19/9/2019

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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HEAD OF THE DEPARTMENT Department of Physics ACHARYA INSTITUTE OF TEFT Soldevanahalli Bangs

Even Jennestes - (2017-18)

Name of the Department: CONSTRUCTION TECHNOLOGY & MANGEMENT

Audit Date: 19/9/2018

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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HEAD OF THE DEPARTMENT Department of Physics . ... AYA INSTITUTE OF TET - nahalli Banda

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### **Observations:**

- 1. Course file to follow the college format, and at regular intervals, it has to be varied and signed by the HOD.
- 2. Proctorial meetings and the discussions should be updated and recorded.
- 3. Action taken for slow learners has to be recorded, and Procter meeting updates to be recorded.

### Suggestions:

- 1. While attendance register is marked for attendance of students, a remark at the end can be done, if the student is ironic absentee, and the reasons there off. The attendance sheet can also be part of corrective measures, and this can be put up on the notice board, with what are the corrective actions that can/ may be take.
- 2. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.
- 3. Follow all the document in IQAC format and framework. Any such document to be follows in the prescribed format.

### Institute Action:

- 1. Senior Faculty can act as Mentors, for educating and make understand the entire spirit of Academic Audit and the Academic requirements
- 2. Senior faculty, can act as Guide/ Mentor, and guide the faculty team in the process of academic excellence and what are the way through which systems like- Proctoring; Assignments; Identifying Slow learners; what can be benchmarked from fast learners, etc, can be done. Can organise seminar / presentation for understanding the system and scope for improvement
- 3. There can also be visits to other department, to know and understand any Best practices followed by other department and what can be benchmarked
- 4. Since Procter process is an important part of students coaching and mentoring, expert talk, discussion can eb organised.

HOD

## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department: Mechatronics Engineering

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- 1. Marking is O(Below expectations), 1/2( Meets expectations)
- 2. Attendance register/s—To follow college format and It should be signed by HOD at regular intervals
  - 3. Personal time table It should be authenticated by HOD in the college format
    - 4. Assignment/s Question sheets and Yellow books to be verified
- 5. Mailing lesson plan- Proof for having mailed to the students should be submitted / produced
  - 6. Action taken Proof is necessary
- 7. Tutorial Proof is necessary



## Name of the Department: Mechatronics Engineering

### Audit Date:

1         Dr. Devarajaiah R.M.         17MT33         S         NS         S         S         Done           2         Mrs. Bhagirathi V         17MT36         S         S         Coone         S         Coone           3         Mrs. Bhagirathi V         17MT36         S         S         Coone         S         Cothers of the standing blauld be a standing blauld	Sizo.	Faculty Name	Course	Ó	Ownership of Notes	ip of s		COs		CO-PO mapping	CO Attainment Previous Semester	Remarks
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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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Dept: Biotechnology AIT/IQAC/Audit/2016-19/3

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### **Observations:**

- 1. Framing and developing CO-PO, either mapping and attainment, correlate those with the Overall objectives and end result of a particular course. Different methodology and approaches should be adopted for the attainment. And once the attainment is calculated, the department can look at identifying the GAP, and how can this gap be addressed and worked out.
- 2. The class notes, course work and all the necessary teaching material for the class distribution should be done. Notes to be enriched and can be prepared with various sources, viz-Books, Journals, Newsletter, Reference manual, Annual Reports, Case notes, and the like.

### Suggestions:

1. While attendance register is marked for attendance of students, a remark at the end can be done, if the student is ironic absentee, and the reasons there off. The attendance sheet can also be part of corrective measures, and this can be

put up on the notice board, with what are the corrective actions that can/ may be take.

- 2. Lab Records can be used to identify the best done experiment, and this can be highlighted by projecting it to all the students, the well done work, and how other students in the class/course can benchmark the outcome.
- 3. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.
- 4. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.

### Institute Action:

- 1. Can organise seminar / presentation for understanding the system and scope for improvement
- 2. Senior Faculty can act as Mentors, for educating and make understand the entire spirit of Academic Audit and the Academic requirements
- 3. There can also be visits to other department, to know and understand any Best practices followed by other department and what can be benchmarked

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Name of the Department: Biotechnology

Audit Date: 18.09.2018

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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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Name of the Department: Biotechnology

Audit Date: 18.09.2018

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NS: Not satisfactory, SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

Department:\_

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Dept: Aeronautical Engg AIT/IQAC/Audit/2018-19/3

Audit Report - Summary, Improvement and Further Plan of Action

Summary: The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### Observations:

- 1. Framing and developing CO-PO, either mapping and attainment, correlate those with the Overall objectives and end result of a particular course. Different methodology and approaches should be adopted for the attainment. And once the attainment is calculated, the department can look at identifying the GAP, and how can this gap be addressed and worked out.
- 2. The class notes, course work and all the necessary teaching material for the class distribution should be done. Notes to be enriched and can be prepared with various sources, viz-Books, Journals, Newsletter, Reference manual, Annual Reports, Case notes, and the like.

### Suggestions:

1. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.

2. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.

### Institute Action:

- 1. Can organise seminar / presentation for understanding the system and scope for improvement
- 2. Senior Faculty can act as Mentors, for educating and make understand the entire spirit of Academic Audit and the Academic requirements

Pare SMI Head of the Department

Head of the Department

Aeronautical Engineering

Bangalore - 560 107

Bangalore - 560 107

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### ACHARYA INSTITUTE OF TECHNOLOGY, BENGALURU 560107

Name of the Department: Aeronaetical Eugg.

Audit Date: % 9 18



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Ms. Roohi	Mr. Parameshwar Banakar	Mr. Shabeeb N. P.	10 Ms. Varsha N.
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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members
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Name of the Department: Aeronautical Eugg.

Audit Date: 25/9/18

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9	7	∞	6	10

NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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Dept: Mining Engg

Audit Report - Summary, Improvement and Further Plan of Action

**Summary:** The Audit team undertook the Faculty Audit, discussion were held, deliberations on the areas of improvements and suggestions were worked out.

### Observations:

- 1. No Specific observation, but wherever the parameters have got the value and observation of '1', to be further improvised, and get good scores
- 2. Look at redefining the framing of objectives and the outcomes

### Suggestions:

- 1. While attendance register is marked for attendance of students, a remark at the end can be done, if the student is ironic absentee, and the reasons there off. The attendance sheet can also be part of corrective measures, and this can be put up on the notice board, with what are the corrective actions that can/ may be take.
- 2. The reference year for the new faculty, should be grooming period, and such faculty needs to get exposed to CO-PO, mapping and attainment. Senior faculty can act as Coach / Mentor, for orientation, per se.
- 3. When there is the report of NS-Not Satisfactory, try to identify the gap and how that can be filled. There could be coaching / mentoring, and hand holding of the new faculty. New faculty needs to be oriented regarding the process and the Audit formalities, and this can be done through different methodology that may be followed.

### **Institute Action:**

- 1. Senior faculty, can act as Guide/ Mentor, and guide the faculty team in the process of academic excellence and what are the way through which systems like- Proctoring; Assignments;
- 2. There can also be visits to other department, to know and understand any Best practices followed by other department and what can be benchmarked

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## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

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Department: Mining

Engineering

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do	Prof. Arijit Ghosh															
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### Note:

- 1. Marking is 0(Below expectations), 1/2( Meets expectations)
- 2. Attendance register/s To follow college format and It should be signed by HOD at regular intervals
  - 3. Personal time table—It should be authenticated by HOD in the college format
    - 4. Assignment/s Question sheets and Yellow books to be verified
- 5. Mailing lesson plan- Proof for having mailed to the students should be submitted / produced
  - 6. Action taken Proof is necessary
- 7. Tutorial Proof is necessary

## ACHARYA INSTITUTE OF TECHNOLOGY, BANGALORE - 560107 INTERNAL QUALITY AUDIT OF T.L PROCESS (REPORT)

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Department: Mining

Engineering

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### Note:

- 1. Marking is O(Below expectations), 1/2( Meets expectations)
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### ACHARYA

### ACHARYA INSTITUTE OF TECHNOLOGY, BENGALURU 560107

Even Sum. (Preview) 2017-18

Name of the Department: Himing Engineening

Audit Date: 1819, 1916 sept



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NS: Not satisfactory; SI: Scope for Improvement; S: Satisfactory

Signature of IQAC Audit Committee Members

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